



## EQN\*2000 Equine Internship

Fall 2021

Section(s): C01

Department of Animal Biosciences

Credit Weight: 0.50

Version 1.00 - September 10, 2021

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### 1 Course Details

#### 1.1 Calendar Description

This experiential learning course provides opportunities for students to actively engage in learning about horse daily care, barn management, peripheral work crucial to horse management, teaching labs and/or research projects. The internship schedule will be determined by the student and the Course Coordinator and should be completed by the end of the following winter semester. Completion of the internship is mandatory for the successful completion of the course. Note that this course may require attendance by students on some early mornings, evening, weekends and/or holidays.

**Pre-Requisites:**

EQN\*1010

**Restrictions:**

Registration in BBRM.EQM. Students must submit an application to the Course Coordinator by April 1 to be considered for enrolment. Successful applicants will be notified by April 15th.

#### 1.2 Course Description

This experiential learning course provides opportunities for students to actively engage in learning about horse daily care, barn management, peripheral work crucial to horse management, teaching labs and/or research projects. This course is intended for experiential learning that does not fit under academic independent study and which is not part of the co-op work term. The internship schedule will be determined by the student and the Course Coordinator and should be completed by the end of the following winter semester. Completion of the internship is mandatory for the successful completion of the course. **Note that this course may require attendance by student on some early mornings, evenings, weekends and/or holidays.**

#### 1.3 Timetable

Internship will require student to attend a weekly Internship meeting via Teams. Day/time for

this meeting will be established prior to the first week of classes.

**COVID-19 Disclaimer:** please be aware that the information on course delivery, accessibility and examinations presented in this outline were developed based on current University guidelines. However, due to the continuously evolving situation and resulting changes in public health recommendations, the format and delivery of this course may be revised with limited notice.

## 1.4 Final Exam

No final exam

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## 2 Instructional Support

### 2.1 Instructional Support Team

<b>Instructor:</b>	Wendy Pearson
<b>Email:</b>	wpearson@uoguelph.ca
<b>Telephone:</b>	+1-519-824-4120 x53652
<b>Office:</b>	ANNU 227

### 2.2 Teaching Assistants

<b>Teaching Assistant (GTA):</b>	Nadia Golestani
<b>Email:</b>	golestan@uoguelph.ca
<b>Teaching Assistant (GTA):</b>	Patricia Kedzierski
<b>Email:</b>	pkedzier@uoguelph.ca

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## 3 Learning Resources

### 3.1 Required Resources

#### **Safety equipment (Equipment)**

All interns are responsible for providing their own steel-toed footwear and sturdy work gloves for working with the horses.

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## 4 Learning Outcomes

### 4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Link academic theory to practice in the daily care and management of horses
  2. Apply knowledge, skills, and experience to a typical horse barn environment
  3. Acquire new learning through the encounter of hands-on equine facility management activities
  4. Advocate for your own learning in alignment with both personal and shared internship goals
  5. Demonstrate professionalism, teamwork and leadership in an equine workplace
  6. Build and maintain positive professional relationships
  7. Demonstrate awareness of horse health, horse welfare and horse management issues
  8. Identify, clarify and/or confirm professional direction as it relates to your academic studies and future career path
  9. Develop self-understanding, self-discipline, maturity and confidence through self-reflection on your values, strengths, personality, interests, and skills, and articulate how these are relevant to your Internship and future employment
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## 5 Teaching and Learning Activities

**IMPORTANT: Students will register for this course in the Fall semester, but intern responsibilities will continue through the Fall AND Winter semesters (approximately 60 hours per semester). In order to receive credit for the course, interns will submit their final assignment at the end of the Winter semester. Additionally, this course may require attendance by interns during some early mornings, evenings, weekends and/or holidays.**

Interns will meet with the Course Instructor during the introductory class for orientation. At this orientation, each intern will be paired with another intern, each to commit to being a back-up for the other in case of illness, injury, or any other reason necessitating an intern to miss their scheduled responsibilities. **Interns will attend weekly team meetings at a day/time arranged at the orientation meeting.** Responsibilities of interns will include:

**Daily care of BBRM teaching horses**, Monday through Sunday. Feeding hay and grain to horses, turn-in and turn-out, mucking and bedding stalls, maintaining clean environment inside the barn, picking manure from paddocks, grooming horses, picking feet, night-check and night hay, holding horses for farrier and/or veterinary visits, monitoring any health concerns of horses and reporting them to Course Instructor, assisting with horses' participation in teaching and research as needed. Interns will work in pairs for this activity. The estimated time commitment for each Intern in this activity is approximately 100 hours (52 mornings) over the course of the 2-semester internship.

**Providing leadership with fellow interns** with respect to: organizing and/or receiving supplies as needed (hay, bedding, feed supplies etc), holding horses for farrier for hoofcare, working with OVC interns for routine vaccinations/dentals etc, being available to help with equine labs and/or research projects on an as-needed basis, stepping in to help with daily chores if/when fellow interns require additional help. The estimated time commitment for each intern for this activity is approximately 10 hours over the course of the 2-semester internship.

## 6 Assessments

### 6.1 Assessment Details

#### Lab Skills (60%)

**Learning Outcome:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

Quality of work and professionalism

Punctuality / reliability

Contribution to team work

Contribution to team meetings

LAB SKILLS WILL BE ASSESSED EACH TIME THE INTERNS ARE WORKING VIA 'CHECKLIST' SHEETS TO BE SIGNED BY BOTH THE INTERN AND THE ATTENDING TA.

#### Goal setting and reflection essay (20%)

**Learning Outcome:** 1, 3, 4, 8, 9, 10

The self-reflection assignment will be a consolidation of your learning in this course and of

your Internship experience. Upon entering the Internship course, students will establish between 3 and 5 key goals you will aim to achieve by the end of the course and how you expect achievement of these goals to impact your future career in the equine industry. Your Reflection Essay, which will be due on the final day of the examination period of the Winter semester, will be a reflection of the goals you set in the Goal Setting Assignment and your experiences during your Internship. In your reflection, you will be asked to make connections between your experiences and the larger equine industry.

### **Presentation (20%)**

**Learning Outcome:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

As a group, all Interns will contribute to and record a video presentation of approximately 30 - 40 minutes. All interns must participate equally in the video, and will describe their experience, the top three outcomes that they gained from the internship, and how the experience contributes to their career goals in the equine industry.

## **7 University Statements**

### **7.1 Email Communication**

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

### **7.2 When You Cannot Meet a Course Requirement**

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

### **7.3 Drop Date**

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and

alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

## 7.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

## 7.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website

<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website

<https://www.ridgetownc.com/services/accessibilityservices.cfm>

## 7.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community—faculty, staff, and students—to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that

instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

## 7.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

## 7.8 Resources

The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars

<https://www.uoguelph.ca/academics/calendars>

## 7.9 Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website (<https://news.uoguelph.ca/2019-novel-coronavirus-information/>) and circulated by email.

## 7.10 Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g.. final exam or major assignment).

## 7.11 Covid-19 Safety Protocols

For information on current safety protocols, follow these links:

- <https://news.uoguelph.ca/return-to-campus/how-u-of-g-is-preparing-for-your-safe-return/>
- <https://news.uoguelph.ca/return-to-campus/spaces/#ClassroomSpaces>

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.

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